



Jersey Data Protection Authority
Extraordinary Meeting
Held via video conference due to COVID-19 outbreak
MINUTES

Authority Meeting 10 15:00 – 16:00 25 November 2020
Chairman Present: Jacob Kohnstamm
Voting Members Present: Gailina Liew David Smith Clarisse Girot Paul Routier MBE Helen Hatton
Apologies No apologies.
Non - Voting Members Present: Dr Jay Fedorak – Information Commissioner
In Attendance: Paul Vane - Deputy Information Commissioner Claire Le Brun – Finance Manager Anne King - Communications and Operations Manager [Notetaker]
Guest Speaker No guest speaker

Minutes Approved

A handwritten signature in blue ink, appearing to be 'J. Kohnstamm'.

Jacob Kohnstamm
Chairman JDPA

	Item	Action
1.0	Call to order and discussion topics agreed.	
	<p>Purpose of the Meeting:</p> <p>The Chair called the Extraordinary Meeting for voting members to discuss and approve an independent review of the pay and reward structure of the JOIC in advance of the fiscal year end.</p>	
2.0	Independent Pay Review	
2.1	<p>The Chair of the Authority asked all members for their views on the pay review. He reminded members that whilst the Information Commissioner (IC) is responsible for the JOIC salary budget, it is good practice for the Authority to have an oversight.</p> <p>The Chair of the Remuneration Committee advised the Authority members that the proposed pay review is 'reasonable'.</p> <p>The Information Commissioner has no concerns with respect to the funding of the modest changes the review proposed.</p>	
2.2	<p>Pay Bandings & Career</p> <p>The Authority members expressed support for the JOIC to have a suitable entry-level role/salary allowing for career progression.</p> <p>They also identified the relatively small difference between the salaries of the Commissioner and the Deputy Commissioner's as an issue to address in future.</p>	
2.3	<p>Timing</p> <p>The Authority saw no political obstacles for implementing the modest changes to salary that the review proposed.</p>	

	<p>It noted that the recent Comptroller and Auditor General Salaries Report confirmed that JOIC salaries are not high.</p>	<p>The Authority endorsed implementing the recommendation of the review of pay and reward with respect to JOIC staff.</p>
3.0	<p>Appendix F – Authority Members Remuneration Proposal</p> <p>The Authority discussed the Authority Members Remuneration Proposal.</p>	<p>The Authority decided to postpone any changes to member remuneration until after the termination of the current appointments in 2021.</p> <p>The Authority decided that members should review the amount of time they spend annually on Authority business.</p> <p>The Authority decided that in addition to a pay scale category for the Chair and voting members,</p>

		there should be category for Committee Chairs.
4.0	Other Business No other business. The meeting closed at 16.00.	