

CANDIDATE BRIEF
FOR THE POSITION OF:

JDPA VOTING MEMBER



WWW.JERSEYOIC.ORG



JDPA
JERSEY DATA PROTECTION
AUTHORITY



CONTENTS

LETTER FROM THE CHAIR OF THE JDPA	3
BACKGROUND	4
ROLE PROFILE	4
ORGANISATION CHART	6
STANDARDS OF PUBLIC LIFE	7
VOTING MEMBERS' COMMITMENTS	8
REMUNERATION	8
RECRUITMENT AND SELECTION TIMETABLE	7
APPENDIX - STRATEGIC PLAN	8



LETTER FROM THE CHAIR OF THE JDPA

Dear Candidate,

I am pleased to introduce this candidate pack, which provides all the essential information about becoming a voting member of the Jersey Data Protection Authority (JDPA). This is an exciting opportunity to join a highly experienced authority and work closely with the Jersey Office of the Information Commissioner (JOIC) Executive team.

The JDPA is an independent regulatory authority responsible for overseeing Jersey's data protection laws across both the public and private sectors. Established under the Data Protection Authority (Jersey) Law 2018, the JDPA provides statutory independent oversight and support to the functions of the JOIC.

In an era of rapidly advancing technologies, such as artificial intelligence and facial recognition, the regulation of data protection has never been more complex or important. While these developments present challenges, they also create opportunities for Jersey to explore and implement innovative solutions that enhance data protection and privacy. The JDPA is committed to navigating both the risks and the possibilities in this evolving landscape.

Our work involves regular collaboration with local and international partners, drawing on expertise in data protection, regulation, and financial services. We have established strong, respectful relationships with government, public authorities, private sector stakeholders, and international counterparts.

While there is broad support for data protection in the Island, promoting compliance and maintaining these relationships require strategic leadership and a nuanced approach. We are a purpose driven organisation, and our strategic outcomes and business plans are embedded in everything we do.

We are now seeking a Jersey based, experienced and forward-thinking individual with a background in finance to join the Authority, replacing a retiring voting member. The ideal candidate will bring extensive expertise in finance, data protection, and strategic decision-making. As a voting member, you will play a vital role in supporting the JOIC as it navigates the complex challenges of privacy and data protection regulation in Jersey.

If you are looking for a challenging and rewarding opportunity, I encourage you to apply.

Elizabeth Denham CBE
Chair of the JDPA





BACKGROUND

The Jersey Data Protection Authority

The Jersey Data Protection Authority (the Authority) was formed in 2018. It is an independent statutory body established to promote respect for the private lives of individuals through ensuring privacy of their personal information.

The Authority oversees the work of the Jersey Office of the Information Commissioner (JOIC) supporting the development and implementation of initiatives to accomplish the following strategic outcomes:

- Achieve and maintain the highest standard of data protection in Jersey.
- Protect our future generations by putting children first.
- Maximize technological and economic opportunities to enhance the Island's reputation as a safe place to do business.

Our strategic outcomes underpin all that we do and are achieved via a range of activities such as:

- Ensuring compliance with the Data Protection (Jersey) Law 2018 (the DPJL) and the Data Protection Authority (Jersey) Law 2018 (the DPAJL).
- Influencing attitudes and behaviours towards privacy and processing of personal information, both locally and internationally.
- Providing advice and guidance to Island businesses and individuals and making recommendations to the Government of Jersey in response to changes in international data protection laws.

Click here for details of [JDPA Annual Reports](#)

ROLE PROFILE

JDPA voting members play a crucial role in providing insights and raising awareness of key developments and obligations in data protection and privacy. They work collaboratively while offering constructive challenge to drive positive outcomes, promote best practices, and uphold the strong reputation of both the JDPA and the JOIC.

Essential Criteria

TECHNICAL

This role requires the voting member to contribute finance and accounting expertise to Authority discussions where appropriate. Candidates must be a Jersey based, qualified **Chartered Accountant** with a strong understanding of financial principles in a regulatory context. In addition, candidates must possess a solid working knowledge of data protection, including the Data Protection (Jersey) Law 2018 (the DPJL).



GENERAL

Candidates must demonstrate that they can:

- Provide strategic input to the Authority and support to the Information Commissioner in developing strategic outcomes.
- Contribute effectively to Authority and sub-committee meetings, ensuring the JDPA complies with all legal requirements and promotes high standards of corporate governance.
- Grasp complex legal and/or sensitive issues quickly, think strategically and make robust decisions.
- Support plans to ensure JOIC's effectiveness and efficiency, e.g. ensuring there is sufficient funding for JOIC to operate.
- Identify risks and issues in relation to the JDPA and the JOIC; ensuring plans and strategies are in place to mitigate these.
- Build positive and productive relationships, challenge appropriately and manage key stakeholders.
- Provide independent thinking and possess a strong local reputation.
- Demonstrate strong leadership skills and integrity. Act in the public interest, in accordance with the Nolan principles, see below.
- Commit sufficient time to fully contribute to their role and the work of the JDPA, see below 'Voting Members' Commitments'.

Desirable Criteria

It will be desirable (but not compulsory) for candidates to have experience of **two or more** of the following:

- Public and private sector environments.
- Global data protection regulatory frameworks.
- Non-executive director experience.
- Senior level experience in a regulatory environment.
- National / international stakeholder management experience, such as government, regulators and the media.
- Knowledge of the impact of emerging technologies on privacy and data protection laws.

Exclusions

To safeguard the independence of the JDPA, candidates should not have worked for or supported the Government of Jersey **within the last 12 months**.

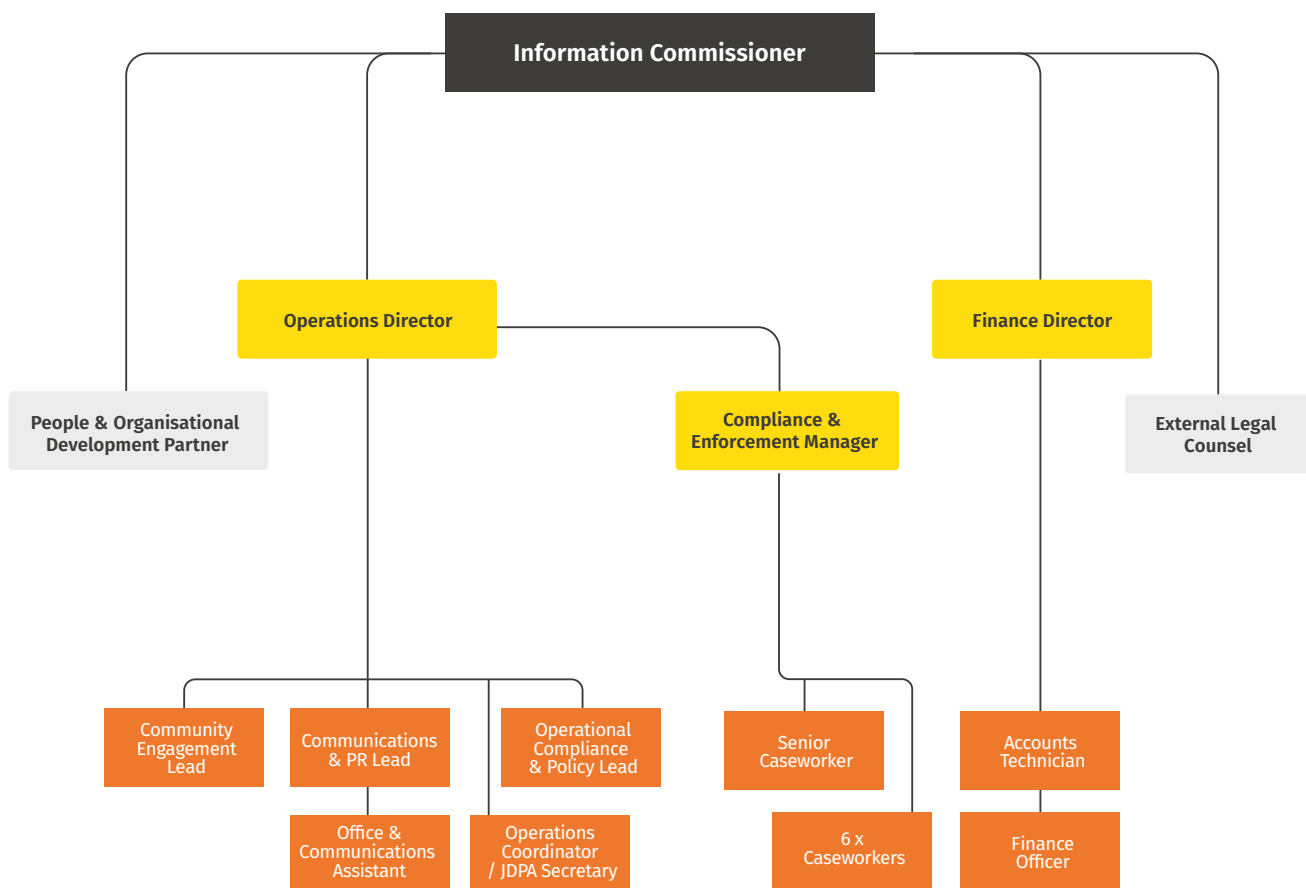
The candidate must be **resident in Jersey**. We cannot accept applications from outside the Island for this position.



ORGANISATION CHART

You can find more information about our team here:
[Jersey Office of the Information Commissioner - Team \(jerseyoic.org\)](http://jerseyoic.org)

JDPA Chair & 4 Voting Members

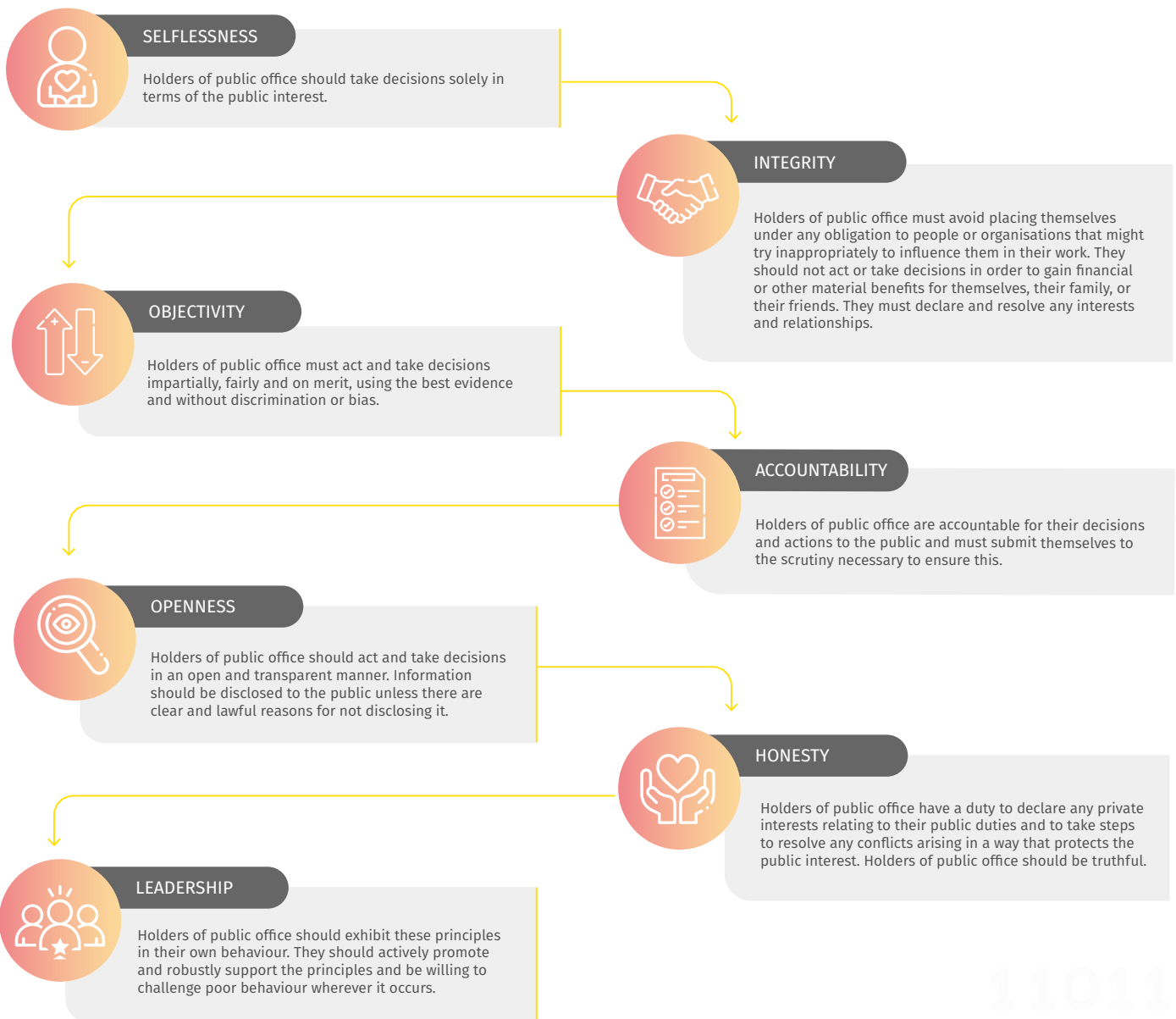


Total current number Employees: 18 (17.6 FTE)



STANDARDS OF PUBLIC LIFE

Underpinning the criteria for this role are the Seven Principles of Public Life (Nolan Principles). These outline the ethical standards to which those working in public roles are expected to adhere.





Voting Members' Commitments

Each voting member is appointed for a term of 4 years or less as the Minister thinks fit in a particular case and is eligible for reappointment up to a maximum period of 9 years' service.

Members are expected to attend quarterly meetings in person in Jersey and sometimes remote meetings in between times, including membership on at least one sub-committee.

Remuneration

Voting members are paid £9,630.00 per year, plus reasonable expenses. Voting members may be invited to Chair a sub-committee, in this case, an additional payment will be awarded, based on a day rate of £802.50. The time commitment is approximately 12 days per year plus approximately 3 days per year extra for sub-committee Chairs. The nature of the role makes it impossible to be specific about the time commitment. Members are expected to devote sufficient preparation time to enable them to engage effectively in discussions on routine and ad hoc matters which may arise from time to time for the Authority.

Recruitment and Selection Timetable

Please check the JOIC website for details of the closing date for applications and dates for interviews. [Jersey Office of the Information Commissioner - Careers \(jerseyoic.org\)](http://jerseyoic.org)

Diversity, Equity and Inclusion

We believe a great workplace is one where everyone feels valued, respected, and empowered, regardless of their background. As an equal opportunities employer, we are committed to fostering a diverse, equitable, and inclusive environment where everyone has the chance to succeed. We actively welcome candidates from all backgrounds and communities, embracing the unique perspectives and experiences they bring.

APPENDIX

The Jersey Data Protection Authority

STRATEGIC PLAN



2022-2025



Our Vision

Our vision is to create an island culture whereby the protection of personal data and **privacy becomes instinctive**, with individuals, and organisations taking a proactive approach to embed such protection throughout their daily activities and business planning.

A person in a dark jacket and trousers stands on a rocky outcrop, looking out over a misty landscape with mountains in the background. The scene is dimly lit, with a yellow vertical line on the left side of the page.

Our Purpose

To provide those who interact with Jersey organisations and Government with the highest standard of personal data protection.

Our Values

Our values are a big part of what makes us, us. We created them to remind ourselves how we operate and make sure we live by each and every one. We use them in our weekly catch-ups and our end-of-year reviews, in big meetings and informal discussions. The work we do is varied and whatever our role, it revolves around our values.

WE ARE FAIR

We treat people equally, without favouritism or discrimination. We are impartial in our activities and free from bias or dishonesty. We are competent, reliable and respectful. Our decisions are open, honest and rationalised by a sound evidence base to promote integrity and trust.

WE ARE COLLEGIAL

We share responsibility, including being honest and fair in our conduct towards others. We are willing to be judged on our performance. We work together to achieve our strategic outcomes. A collaborative approach allows us to work effectively together or individually. We communicate clearly, actively listen to others, take responsibility for mistakes, and respect the diversity of our team. We demonstrate impartiality and accountability.

WE ARE RESPECTFUL

We respect those we work with and liaise with; this means that we actively listen to others and behave considerately towards others. We respect ourselves to make responsible choices in what we say and do, to reach personal and organisational outcomes. We treat others the way we want to be treated.

WE ARE ENERGETIC

We are enthusiastic and approach our activities with vigour and vitality.

Strategic Outcomes

The Authority and the Information Commissioner have recalibrated our strategic outcomes to align with the Island's overarching goals whilst enabling us to deal with the demands of international technological advancements, complex business needs, international cooperation, and where necessary, enforcement. Our strategic outcomes are vital for the sustainable development of Jersey's digital economy, and therefore for our Island's continued prosperity.

Strategic Outcomes

(continued)

1. Achieving and maintaining the highest standard of data protection in Jersey.

- a. Our purpose demands the highest standards of data protection for our citizens, and those who interact with Jersey, remembering that our Law (like GDPR) has extra-territorial scope.
- b. It is also important to remember that as a fundamental human right, data protection is intrinsically linked to well-being, mental health, reducing inequalities and improving living standards. All of these areas are key elements of the Island's collective strategy in the coming years.

This outcome covers all areas of our organisation and those who we are here to serve and support. From delivering proactive day to day guidance and resources, to forging ahead with our outreach and education programmes, to specific enforcement initiatives, such as targeted audits, we are committed to achieving and maintaining the highest standards of data protection. However, we cannot do this alone. We will continue to engage with all sectors of our community, such as Non Executive Directors, charities, government, local business and young people. Our deliverables in this area, support our aim to be an exemplar and a source of leadership to our stakeholders. This in turn helps them to understand their role and their responsibilities, so that they too can deliver the highest standards of data protection.

2. Maximising technological and economic opportunities to enhance the Island's reputation as a safe place to host personal data and do business.

- a. Jersey is a unique jurisdiction where the regulation of personal data (particularly in the finance sector) is already entrenched in our society. It will be critical for our economy to ensure we remain at the leading edge, monitoring international legislative frameworks, trading corridors and innovation to ensure Jersey can act fast and seize opportunities that both grow and preserve our already strong reputation for data privacy.
- b. Our strong relationships with relevant stakeholders in the digital sector and government have enabled us to participate in a major project on the feasibility of Data Stewardship, Data Dignity and Data Sovereignty¹ in Jersey. These concepts can provide exciting opportunities for Jersey where the Island can be seen as a world leader. We are key stakeholders in those discussions.

Strengthening our team with the development of a policy function will allow us to proactively identify relevant developments in the field of data protection, such as new and emerging technologies, economic or social change. Our deliverables in this area start at grass roots level, with the aim of helping our stakeholders to ensure they have solid foundations, are minimising risk and are alert to both future threats and opportunities. As a small but agile team, our focus will be to understand the emerging landscape, work collegially with key change agents and provide thought leadership to facilitate positive change.

This will include our on-going responsibility to maintain an awareness of regulatory and legal changes which may impact on privacy and data protection in Jersey and to contribute to our ability to navigate new privacy frontiers.

¹ Data Stewardship as a concept has many connotations, but in this context is a practice designed to ensure that individuals have greater control over access, use and sharing of their personal data. Models have been tested successfully in other jurisdictions, particularly in the field of healthcare in the UK, and there is a significant opportunity for Jersey to take a lead in this area thanks largely to its long-standing trust framework. We are key stakeholders in discussions in this evolving area.

3. Protecting our future generations by putting children and young people first.

- a. Given the exponential advances and uses of technology, it is critical, now more than ever, that we take steps to educate children on how online behaviours can affect their opportunities in later life and provide them with the tools to protect themselves against the many harms associated with a digital environment, including social media, online gaming and the darker sides of the internet.
- b. Equally, many of these young people will be our future digital innovators. It is incumbent upon us to help them embrace technological innovation in a safe way, and work with them to improve their own broader skills so as to ensure that Jersey remains not only a safe place to live, but also an exciting, attractive and progressive Island in which to do business
- c. Highlighting children is not at the exclusion of adult populations within our community. We respect all members of our community whilst recognising that some populations may be at higher risk and need greater protection. Our role as regulator is to ensure that we target our support accordingly and apply the law in a fair and consistent manner, protecting those who need it most.

In working towards this outcome, our deliverables build on our already strong relationships with the Island's schools, through further development and wider roll-out of our education programme. Through specific targeted outreach campaigns, we will raise children's awareness of their data protection rights, whilst alerting them to the potential risks of their online and other activities.